

Historic Saranac Lake Cure Porch on Wheels Rental Policy

The Cure Porch on Wheels is owned by Historic Saranac Lake, and use by others is at our sole discretion. The Cure Porch on Wheels is available for use by non-profit and for-profit groups, and for rental by individuals for private gatherings. Porch rental may be subject to review and approval by the board of directors.

1. Groups, individuals, and members of Historic Saranac Lake seeking to use the Cure Porch on Wheels must fill out a Porch Use Form and pay the required fee in advance.
2. Historic Saranac Lake is not responsible for accidents, injury, or loss while using the Porch. By signing this form, organizations and individuals assume responsibility for damage to room or contents.
3. Event signage and publicity: Publicity and event planning are solely the responsibility of the renter. Events hosted on the Cure Porch on Wheels should not be promoted as “sponsored by Historic Saranac Lake.” **Please include the following tag line in all publicity: “The Cure Porch on Wheels is a mobile exhibit by Historic Saranac Lake.” Please make the supplied Cure Porch on Wheels brochures available during your event.**
4. Towing and any fees incurred through towing is solely the responsibility of the renter. Please plan on paying a towing company to move the Porch, as privately owned vehicles are unlikely to meet our insurance requirements. A usual standard rate is \$90/hour, and so using the porch in a 20 mile radius will likely cost about \$200 for towing.
5. **Required General Liability Insurance:** Please provide a Certificate of Insurance showing Historic Saranac Lake as Additional Insured and confirming that property coverage is provided for the Cure Porch on Wheels while in your possession.
6. **Required Auto Insurance** if you are NOT using a professional towing company: Coverage while the Cure Porch on Wheels is being towed will fall under the insurance policy of the vehicle pulling it. Please provide a Certificate of Insurance showing auto liability coverage. The Certificate must also provide proof of hired car physical damage coverage. The amount of this coverage should be \$100,000. If the vehicle is covered by a Commercial Auto policy, please provide proof of \$1M Combined Single Limit of Liability.
7. Fees: Historic Saranac Lake charges a rental fee in order to support ongoing maintenance of the porch. The fee entitles the user to make use of the Cure Porch on Wheels for a twelve hour period. If picked up for use at 8:00 AM, the porch must be returned by 8:00 PM the same day.
 - Non-profit use — \$100
 - For-profit use — \$150
 - Space to be left clean or clean-up fee charged — \$25
8. Failure to comply with all Cure Porch on Wheels policies will result in loss of Porch privileges.

Cure Porch on Wheels
Rental Form

Group Name: _____ For Profit: Non Profit:

Address: _____

Contact Person: _____

Phone: _____ Email: _____

Second Contact Person: _____

Phone: _____ Email: _____

Date of Porch Use: _____

Pick-up Time: _____ Return Time (12h max): _____

Towing Company: _____

Will you use the Story Phone for your event? : Yes No

Describe intended use of Porch:

I have read and fully understand the rules on the use of the Cure Porch on Wheels. I have supplied proof of required insurance.

Please arrange to meet with Historic Saranac Lake personnel to review important info about securing Porch furniture for safe towing, using solar power, and operating other Porch features.

Signature: _____ Date: _____

For Office Use Only

General Liability Insurance:

- Certificate shows HSL as additionally insured
- property coverage is provided

Auto Liability Insurance: (If no towing company is hired)

- Certificate shows auto liability coverage
- Proof of hired car physical damage coverage up to \$100,000
- If vehicle is covered by a commercial auto policy, Certificate shows \$1M combined single limit of liability