

Historic Saranac Lake Cure Porch on Wheels Use Policy

The Cure Porch on Wheels is owned by Historic Saranac Lake, and use by others is at our sole discretion. The Cure Porch on Wheels is available for use by non-profit and for-profit groups, and for rental by individuals for private gatherings. Porch rental may be subject to review and approval by the board of directors.

1. Groups, individuals, and members of Historic Saranac Lake seeking to use the Cure Porch on Wheels must fill out a Porch Use Form and pay the required fee in advance.
2. The space may be arranged to meet the needs of the gathering, but it must be returned to the original set-up. The Cure Porch on Wheels should be left as it was found.
3. Towing and any fees incurred through towing is solely the responsibility of the renter.
4. Failure to comply with all Cure Porch on Wheels policies will result in loss of Porch privileges.
5. Historic Saranac Lake is not responsible for accidents, injury, or loss while using the Porch. By signing this form, organizations and individuals holding meetings assume responsibility for damage to room or contents.
6. Required Insurance:
 - **General Liability:** Please provide a Certificate of Insurance showing Historic Saranac Lake as Additional Insured and confirming that property coverage is provided for the Cure Porch on Wheels while in your possession.
 - **Auto Liability:** Coverage while the Cure Porch on Wheels is being towed will fall under the insurance policy of the vehicle pulling it. Please provide a Certificate of Insurance showing auto liability coverage. If the vehicle is covered by a Commercial Auto policy, please provide proof of \$1M Combined Single Limit of Liability. The Certificate must also provide proof of hired car physical damage coverage. The amount of this coverage should be \$100,000.
7. Fees: Historic Saranac Lake charges a rental fee in order to support ongoing maintenance of the porch. The fee entitles the user to make use of the Cure Porch on Wheels for a twelve hour period. If picked up for use at 8:00 AM, the porch must be returned by 8:00 PM the same day.
 - Non-profit use — \$100
 - For-profit use — \$150
 - Space to be left clean or clean-up fee charged — \$25

Historic Saranac Lake
Cure Porch on Wheels Use Form

Please fill in the form completely. Proof of insurance is required to be able to use the Cure Porch on Wheels.

Group name:		
	Profit	Non Profit
Contact person:	Phone (H)	Phone (W)
Second contact person and/or local contact:	Phone (H)	Phone (W)
Address of organization:		
Purpose of meeting:		
Date of meeting		
Reserved time, including set up and clean up:		
I have read and fully understand the rules on the use of the Cure Porch on Wheels. I have supplied proof of required insurance.		
Signature of responsible party: _____		Date: _____

For Historic Saranac Lake use only:

General Liability Insurance:

- Certificate shows HSL as additional insured
- Certificate confirms that property coverage is provided for the Porch while in renter's possession.

Auto Liability Insurance:

- Certificate shows auto liability coverage
- If vehicle is covered by a commercial auto policy, Certificate shows \$1M combined single limit of liability
- Proof of hired car physical damage coverage up to \$100,000.